SAP SUCCESSFACTORS (Employee Central) COURSE SYLLABUS

Module: Introduction to Mastery Topics:

1. Cloud and SF Architecture

2. Instance, Provisioning explanation

3. Technical Architecture

4. Integration Technology/Tools

5. Bizxpert Methodology – Implementation Methodology.

6. Basic company settings in Provisioning

7. Creating administrators in Provisioning

8. Creating administrators in Instance

9. Instance basic settings – Passwords, Home Page, Welcome Menu, Company info, Employee files

10. Administrator tools

11. Commonly used terms

12. Admin Privileges

13. Proxy Management

14. Setting up company Logos

15. Manage Data User Records

16. Employee Data File

17. Permissions

18. Role Based Per missioning (RBP).

19. Pick list Management.

20. Text Customization in Instance

21. XML and Data models

22. People Search

23. Rating Scales

24. Route Maps (Workflow)

25. Launching forms

26. Employee Profile

Module: Employee Central Mastery – Core HCM module

1. Introduction and basic provisioning set up exercises

2. Data models

3. Employee Central Structure

4. Data model Management

5. Data model Associations

6. Enable employee central and RBP

7. Update employee details

8. ESS/MSS functionality

9. Understanding security

10. Managing security with RBP

11. EC as a system of record

12. EC Customizing and Populating Basic Foundation data

13. Customizing Country specific files in Foundation tables

14. Creating and modifying associations

15. Propagations

16. Importing users and data

17. Mass Changes

18. Customizing employee files

19. Customizing CSF for employee files

20. Position Management

21. Absence Management

22. Employee Central Reporting and Integration

24. MDF Overview

25. MDF Objects creation

26. Manage Business Configuration Rules setup

27. Manage Workflow Requests/groups

28. Org Chart

29. Manage Sequence

30. Monitor Job