STUDY365
.co.uk

Sage 50 Training Course
CPD Accredited

Boost your skills with the best online courses

HOTLINE 0203 874 9355

ABOUT US

We are one of the world's best online platforms, offering courses in everything from office administration, to accounting, to yoga - and much more. All of our 1000+ courses are taught by an expert teacher, and because every course is on-demand students can learn at their own pace, in their own time and on any device.

OUR MISSION

The mission of Study365 is to provide industry relevant higher education to a diverse student population through innovative technology and experience teachers, enabling you to pursue personal and professional goals.

OUR VISION

We hope to innovate online education on a global scale, and to be recognized as instrumental in the web application of instructional technologies which facilitate a new generation of e-learning and e-teaching.

OUR PROCESS

We believe that online learning is the future, and as such, we are fully online. Providing outstanding resources to our learners straight to their laptop or device. We help students everywhere to achieve excellence.

Get Certified

You'll be assessed by Study 365 on completion of your modules. In most cases you'll be graded instantly, so there is no frustrating waiting around to find out your grade. Depending on the course, you might also be assessed in a real working environment. Successful students will gain relevant certification, many of which are recognised by professional institutions.

Excellent Value for Money

You'll be assessed by Study 365 on completion of your modules. In most cases you'll be graded instantly, so there is no frustrating waiting around to find out your grade. Depending on the course, you might also be assessed in a real working environment. Successful students will gain relevant certification, many of which are recognised by professional institutions.

Go at your own Pace

Life can be hectic, we get that, so we won't pressure you to go at a pace that's uncomfortable for you. To us whether you're zooming through the modules, or taking the scenic route, it's all good. The beauty of studying with Study 365 is that you can set the pace, learn in the comfort of your own home, and even take us with you on holiday!

Expert Tutor Support

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Sage 50 Training Course

About the course

OVERVIEW

Need to get to grips with Sage 50?

Whether you're a small business owner, an accountant or are simply hoping to get certification for your skills, we've got everything covered. Sage 50 is the most popular accounting software and is used by over 400,000 businesses. If you can use Sage 50 properly it can be extremely useful and can help business managers to run their organisation much more smoothly! This course covers everything you need to know, in an easy-to-understand format. Don't worry, you don't need to be an expert, even if you're a beginner this course will build knowledge step-by-step. You can study at your own pace and will have the help of a personal tutor.

What will I learn?

After an in-depth introduction, we will teach you:

- Sage basics
- Inventory and employee setup
- Banking on Sage
- Maintenance and file handling
- Manager and jobs
- Budgets and charts
- Job, vendor and security setup
- Forms and reports
- ACTI link

We also include a recap and an overview at the end of the course.

Learning with Study 365 has many advantages. The course material is delivered straight to you, and can be adapted to fit in with your lifestyle. It is created by experts within the industry, meaning you are receiving accurate information, which is up-to-date and easy to understand.

This course is comprised of professionally narrated e-Learning modules, interactive quizzes, tests and exams. All delivered through a system that you will have access to 24 hours a day, 7 days a week for 365 days (12 months). An effective support service and study materials will build your confidence to secure your qualification.

365 Days	15 Modules	Exam Included
08 Guided Learning Hours	Course Certificate	Advanced, beginner and Intermediate

Who is this course for?

- This online Sage 50 Training course is aimed at individuals, small business owners and management teams who want to learn how to use Sage 50.
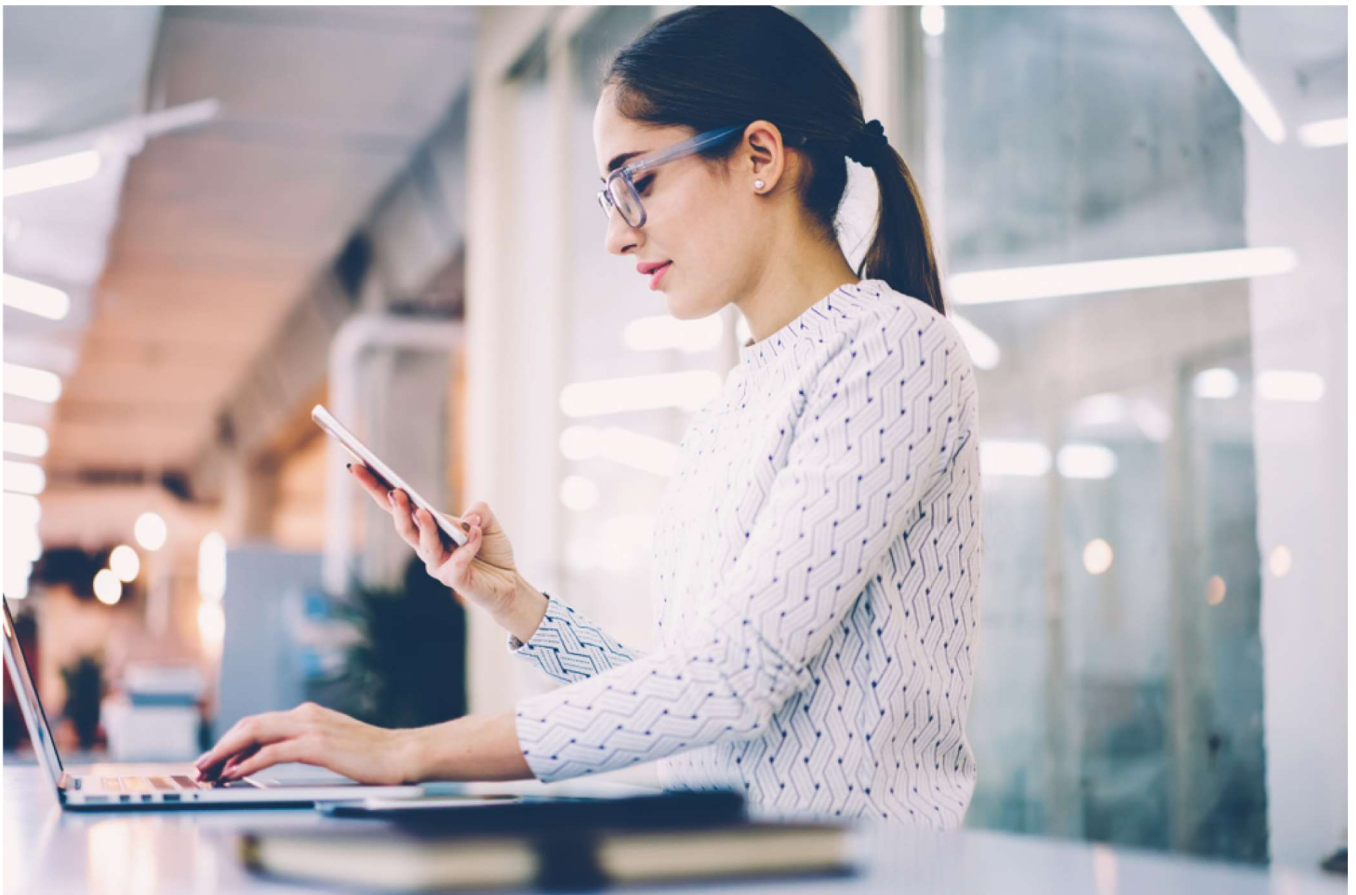
Course Description

This Sage 50 training course is comprehensive and is designed to cover the key areas listed under the curriculum below. This course has been designed for 8 guided learning hours;

Method of Assessment

At the end of the course learners will also take an online multiple choice questions assessment test. This online multiple choice questions test is marked automatically so you will receive an instant grade and know whether you have passed the course.

Entry Requirement

Learners must be age 16 or over and should have basic understanding of the English Language, numeracy, literacy and ICT.

Certification

With this qualification, you can be an: Account Assistant, Bookkeeper, Payroll Administrator, and Accountant etc.

Career Path

With this qualification, you can be an: Account Assistant, Bookkeeper, Payroll Administrator, and Accountant etc.

PLEASE NOTE:

For this course you should have Sage 50 software installed on to your computer, or have access to a computer with Sage 50 installed on to it. We do not provide any software with this course.

Course Curriculum

1 INTRODUCTION TO SAGE 50

2 SAGE BASICS

3 INVENTORY

4 EMPLOYEE

5 BANKING

6 MAINTENANCE AND FILE HANDLING

7 MANAGER AND JOBS

8 BUDGET AND CHARTS

9 ACCOUNT MANAGEMENT AND CUSTOMER SETUP

10 JOB AND VENDOR SETUP

11 INVENTORY AND EMPLOYEE SETUP

12 SECURITY SETUP

13 ACTI LINK

14 TASKS OVERVIEW

15 FORMS, REPORTS, AND RECAP

Accrediting Bodies

Accredited Certificate

BRIT ACADEMY FOR TRAINING
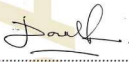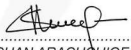
Certificate Code:67081-99901-59311

STUDY365
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Diploma in Business Accounting

AWARD TO

Luke Wills

WHO HAS SUCCESSFULLY COMPLETED CPD & IAP ACCREDITED PROGRAMME AT BRIT ACCADEMY FOR TRAINING

Awarded Date:August 19,2017

DAVID GRIFFIN
HEAD OF EXAMINATION

RUSHAN ARACHCHIGE
DIRECTOR OF STUDIES

iAP
where people get qualified

CPD
MEMBER
The CPD Certification
Service

UKRLP
UK Register
of Learning
Providers

✎ Effective Lessons

All lessons have been designed by experienced instructors with interactive teaching techniques.

✎ Go at Your Own Pace

Complete the course in 2 days or two years - it is completely your decision.

✎ Quality Study Materials

An easy to understand yet detailed course syllabus.

✎ Gain a Qualification

End of course test and certificate.

Tutor Support

Experienced tutors on hand to offer you support and guidance by email

Fully Verifiable Diploma

Any future employers can validate your qualification via our website 24/7
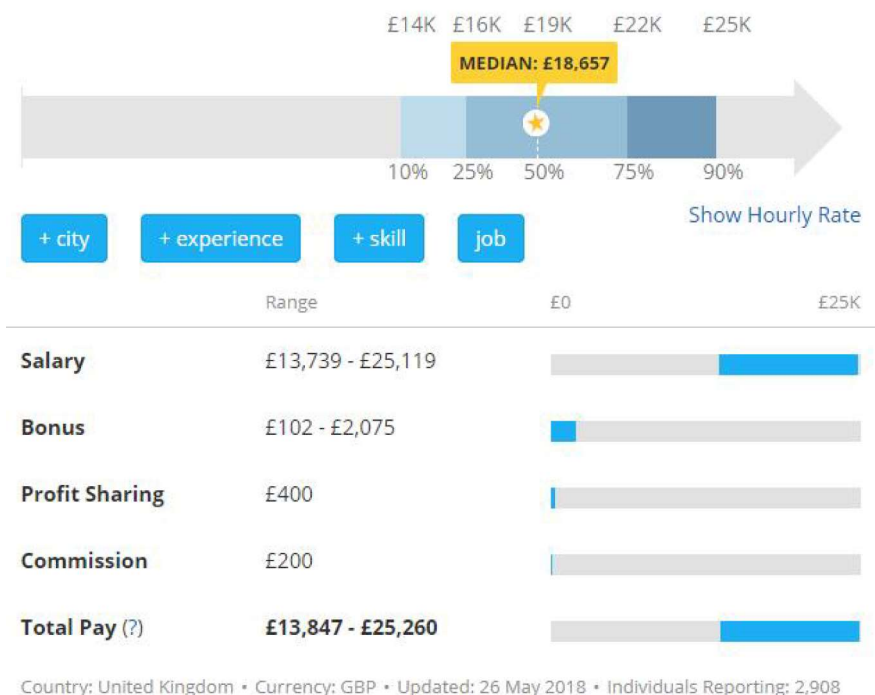
12 Months Access

You will have access to the course and all update for life.

Our online courses are extremely popular. Book today to secure your place and take the first step to rewarding new career

CAREER PATH

You could become a successful Accounts Assistant, with an average salary of £18,657 (payscale.com). This Sage 50 Training Course will provide you with a whole host of skills, which could help you to become any of the following:

- Accounts Assistant
- Bookkeeper,
- Payroll Administrator
- Assistant Accountant
- Management Accountant
- Accountant
- Finance Manager
- Financial Accountant

WHAT OUR LEARNERS SAY ABOUT US

Easy to follow and full of great Customer Service. Thank you very much!

- Qab Deen -

All the videos broke up on occasions. Easier reading method such as two continuous pages as with Microsoft Word would have been better

- Alastair Jinks-

The program is helping me understand lots of fundamentals and I am becoming a better person And I have to really appreciate the customer services that they are providing to students

- Kevin Delson -

WHO CAN TAKE THIS COURSE?

BOOK NOW: To take advantage of this training opportunity and come away with the knowledge, tools and a recognised qualification to pursue a rewarding career in Office Administration, contact us today on

Please note:STUDY365 does not provide any software with this course.

FAQs

✅ **Who can take this course?**

Anyone who has an interest in working in this field is encouraged to take the course. There are no entry requirements to take the course.

✅ **What is the structure of the course?**

The course is broken down in to modules. Each module takes between 10 and 60 minutes on average to study. Although you are free to spend as much or as little time as you feel necessary on each module, simply log in and out of the course at your convenience.

✅ **Is there a test at the end of the course?**

Once you have completed all modules there are multiple choice questions test. The questions will be on a range of topics found within the modules. The test, like the course, is online and can be taken a time and location of your choosing.

✅ **What is the pass mark for final the test?**

The pass mark for the test is 65%

✅ **What happens if I fail the test?**

If you don't pass the test first time you will get a second opportunity to take the test again after further study.

✅ **When will I receive my certificate**

Once you have completed your test you can log in to your account and download and print your e-certificate any time you need it. If you would prefer us to post you a printed certificate, there will be an admin charge of £29

✅ **How can I pay?**

We use PayPal for all payments on the site. You can either use your Visa, MasterCard, American Express, Solo cards or PayPal account to pay for the online course. All payments are handled securely by PayPal. We also accept bank transfer (BACs). Please contact us for more information about this

✅ **Is my payment secure?**

As previously mentioned your payment is totally secure. We don't get to see your payment details

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