# **Dental Nurse Diploma - CPD Certified**

### **Course 01: Dental Nurse**

- Module 01: Introduction to Dental Assisting
- Module 02: General Dentistry Instruments
- Module 03: Dental Office Management
- Module 04: Oral Diagnosis, Treatment Planning and Dental Terminology
- Module 05: General Handling and Safety of Dental Materials in the Dental Office
- Module 06: Infection Control and Instruments
- Module 07: Dental Radiology
- Module 08: Paediatric Dentistry
- Module 09: The Professional Dental Assistant
- Module 10: Standards of Dental Practice in the UK

# Course 02: Medical Receptionist: Responsibilities and Skills

- Module 01: Introduction to Medical and Clinical Administration
- Module 02: Introduction to Healthcare and Receptionists
- Module 03: Organise Schedules
- Module 04: Maintaining Medical Records
- Module 05: Effective Filing Systems in Medical Offices
- Module 06: Confidentiality in a Medical Environment
- Module 07: Medical Jargon and Terminology
- Module 08: Controlling Stocks and Supplies
- Module 09: Medical (Clinical) Coding and Billing
- Module 10: Information Technology in Health Care
- Module 11: Legal aspects and EthicsModule 12: Maintaining Workplace Safety
- Module 13: Time Management

## **Course 03: Sterile Services Technician Training Level 4**

- Introduction
- Universal Precautions
- The Laminar Air Flow Hood (LAF) 3 lectures
- Sterile Compounding Pharmaceuticals Demonstrations
- Compounding Pharmacy Math
- BONUS
- REVIEW OF THE STERILE COMPOUNDING PROCESS

## **Course 04: Medical Law**

- Module 01: An Introduction to Medical Law
- Module 02: Legislation on Access to Health, Medical Report, Treatment
- Module 03: Legislation on Adult Support
- Module 04: Legislation on Public Health and Health Service (Part 1)
- Module 05: Legislation on Public Health and Health Service (Part 2)
- Module 06; Legislation on Public Health and Health Service (Part 3)
- Module 07: Legislation on Public Health and Health Service (Part 4)
- Module 08: Legislation on Coronavirus
- Module 09: Legislation on Mental Health (Part 1)
- Module 10: Legislation on Mental Health (Part 2)
- Module 11: Legislation on Abortion
- Module 12: Other Legislation (Part 1)
- Module 13: Other Legislation (Part 2)

#### **Course 05: Wound Care Level 2**

- Module 01: The Wound Healing Process & Factors Delaying Wound Healing
- Module 02: Types of Wounds and Their Treatment
- Module 03: Dressing
- Module 04: Wound Assessment
- Module 05: Glossary

## **Course 06: Diabetes Care Diploma**

- Module 01: What is Diabetes
- Module 02: The Diabetes Challenge
- Module 03: The Cost of Diabetes in Social Care
- Module 04: Type 1 Diabetes
- Module 05: Type 2 Diabetes
- Module 06: Type 2 Diabetes Treatments
- Module 07: Prediabetes
- Module 08: Gestational Diabetes
- Module 09: Other Types of Diabetes
- Module 10: Hypoglycaemia
- Module 11: Hyperglycaemia and Hyperosmolar Hyperglycaemic State
- Module 12: Glossary of Diabetes Terms

# **Course 07: Medical Transcription**

- Module 01: Introduction to Medical Transcription
- Module 02: The What, How, Who and Why of Medical Transcription
- Module 03: Understanding Medical Reports
- Module 04: Medical Language Boot Camp
- Module 05: Formatting: The Basics
- Module 06: Data Protection

## **Course 08: Medication Administration Level 4**

- Module 01: Introduction to Safe Handling of Medicines
- Module 02: Legislation and guidance of medication management
- Module 03: Principles of Safe and Appropriate Handling of Medicines
- Module 04: Medication Risk Assessment Guidance
- Module 05: Handling Medicines in Social Care Settings
- Module 06: Consent to Treatment
- Module 07: Requirements for Specific Services
- Module 08: Levels of Care and Support
- Module 09: Procedure for Handling Medication
- Module 10: The Six Rights of Medication Administration
- Module 11: Covert Administration of Medication
- Module 12: Recording Procedures
- Module 13: Storage of Medication
- Module 14: Transfer and Disposal of Medication
- Module 15: Drug Formulation and Ways of Taking It

### **Course 09: GDPR in Healthcare**

- Module 01: Introduction to GDPR
- Module 02: GDPR and Healthcare Setting
- Module 03: General Data Protection Regulations Explained
- Module 04: Lawful Basis for Preparation
- Module 05: Responsibilities and Obligations
- Module 06: Electronic Medical Records
- Module 07: Rights and Breaches

## **Course 10: Immunisation Nurse**

- Module 01: Introduction to Nursing
- Module 02: Immunology and Immunisation
- Module 03: Understanding Immune System in Nursing
- Module 04: Vaccine and Vaccination
- Module 05: Types of Vaccine
- Module 06: Vaccine Safety
- Module 07: Working in Different Healthcare Settings
- Module 08: Effective Communication in Nursing
- Module 09: Health and Safety in Nursing
- Module 10: Hygiene in Nursing
- Module 11: Infection Control

## **Course 11: Human Anatomy and Physiology**

- Module 01: Human Body Vocabulary with Pictures
- Module 02: Equipment, Instruments and Lab Tests
- Module 03: Acronyms and Abbreviation
- Module 04: Digestive System
- Module 05: Cardiovascular System
- Module 06: Blood and Immunity System
- Module 07: Respiratory System
- Module 08: Musculoskeletal System
- Module 09: Central Nervous System

# Course 12: Workplace Mental Health First Aid and Advocacy Training

- Module 1: Introduction to Mental Health
- Module 2: Overview of Mental Health First Aid
- Module 3: Childhood and Adolescent Psychiatric Disorders
- Module 4: Stress and Anxiety Disorders
- Module 5: Schizophrenia
- Module 6: Personality Disorders
- Module 7: Mood Disorders
- Module 8: Eating & Sleeping Disorders
- Module 9: Self-Harm and Suicide
- Module 10: Medication and Therapy in the Treatment of Mental Illness
- Module 11: Social Attitudes to Mental Illness
- Module 12: Mental Health Legislation and Services
- Module 13: Mental Health in the Workplace
- Module 14: Approach and React To People in Mental Health Crisis

# **Course 13: Infection Prevention Training**

- Module 01: Infection Prevention and Control Policy in the UK
- Module 02: Principles of Prevention and Control of Infection
- Module 03: Immunization
- Module 04: Infections Spread by Food and Water
- Module 05: Infections Spread by Animals and Insects, and Less Common Infections Found in the UK
- Module 06: Infections & Diseases Spread by Person-to-Person Contact
- Module 07: Infections Spread by Sexual Contact
- Module 08: Infections Spread by Blood and Body Fluids

## **Course 14: Personal Hygiene**

- Module 01: Introduction to Personal Hygiene and a Brief History
- Module 02: Looking Clean, Smelling Clean
- Module 03: Improving and Maintaining Oral Health
- Module 04: Care of the Eyes
- Module 05: Ear Care Secrets
- Module 06: Foot & Nail Care in Personal Hygiene
- Module 07: Hair Care Hygienic Ways
- Module 08: Hygienic Approach to Skin Care
- Module 09: Maintain Good Toilet Hygiene
- Module 10: Potential Hygiene Guidelines
- Module 11: Personal Hygiene During Coronavirus Pandemic