

## **Curriculum of Driving Instructor Bundle**

### **Course 01: Driving Instructor**

- The Driving Instructor
- Structured Driver Training
- The ADI Exams
- Communication Skills and Dealing with a New Client
- Learning to Drive
- Driving Large Vehicles
- Assessment Items
- Disabilities and Impairments

### **Course 02: Driver Safety Awareness Certificate – CPD Certified**

- Introduction to Safe Driving
- Reading the Signals and Marks on the Road
- Pre-Journey Safety Check (Vehicle and Driver)
- Safe Driving Tactics for Driving in the UK
- Driving in Poor Condition
- Driving and Human Health
- In the Events of Accidents and Breakdowns
- Laws and Policies Involving Road Safety

### **Course 03: Driving Theory Test Preparation**

- Driving Test
- Rules For Pedestrians and Users of Powered Wheelchairs and Mobility Scooters
- General Rules, Techniques and Advice for All Drivers And Riders
- Rules for Drivers And Motorcyclists
- Driving in Adverse Weather Conditions
- Signs, Signals and Road Markings
- Maintenance, Breakdowns and Other Incidents
- Using the Road and Parking
- DSA Practical Driving Test
- Preparation for the Test
- Day of the Test
- Your Test Result
- Things to Remember
- Sample Theory Test Questions

### **Course 04: Hybrid Vehicle Expert Training**

- Introduction
- Types of Hybrid Electric Vehicles
- Degree of Hybridisation
- Components of HEVs
- Regenerative Systems

### **Course 05: Car Mechanic and Repair Training**

- Safety Rules & Introduction to Tools
- General Maintenance for Car Mechanics
- Dashboard Indicator Lights
- Tyres
- Internal Combustion Engines & Engine Oil
- The Cooling System
- The Fuel System
- The Electrical System
- The Drive Train
- Brakes
- Buying a Car

### **Course 06: Motorbike Repairing and Maintenance Diploma**

- Introduction to Motorbike Maintenance
- Basics of Engine
- Engine Cooling and Lubrication
- Ignition
- Suspension
- Intake, Fuel, Clutch and Exhaust Systems
- Electrical Maintenance
- Wheels, Tires and Brakes Maintenance
- Transmission, Frame and Steering
- Cleaning, Setting Up and Storage
- Troubleshooting

### **Course 07: Decision Making and Critical Thinking**

- Introduction to Critical Thinking
- Critical Thinking and the Judgment of Claims
- Benefits and Barriers of Critical Thinking
- Importance of Critical Thinking
- Recognising a Critical Thinker
- What Are the Critical Thinking Steps?
- Critical Thinking Strategies
- Problem-Solving Through Critical Thinking
- Decision Making with Critical Thinking

### **Course 08: Effective Communication Skills Diploma**

- Business Communication
- Verbal and Non-verbal Communication
- Written Communication
- Electronic Communication
- Communicating with Graphic
- Effectively Working for Your Boss

### **Course 09: Time Management**

- Identifying Goals
- Effective Energy Distribution
- Working with Your Personal Style
- Building Your Toolbox
- Establishing Your Action Plan

### **Course 10: Healthy Fitness**

- Section 01: 7 Day Work Program
- Section 02: Bodybuilding Tips
- Section 03: HIT
- Section 04: Hypertrophy
- Section 05: Joint Health 101
- Section 06: Workout

### **Course 11: First Aid Training**

- Introduction to Workplace First Aid
- Legal Framework for Workplace First Aid
- Incident Management at Work
- Primary Survey
- Secondary Survey
- Basic First-Aid Techniques
- Dealing with Minor Injuries at the Workplace
- Secondary Illness Loss of Responsiveness and CPR
- Secondary Illness Breathing Problems
- Secondary Illnesses and Injuries
- Dealing With Fractures and Dislocations
- Call for an Emergency