

Course Overview

The Level 2 NVQ Diploma in Business Improvement Techniques (RQF) aim is to support a job role in the workplace. The NVQ 2 business improvement techniques course is accredited by UK OFQUAL and is delivered 100% online with 24x7 tutor support. This certification is intended for learners who want to understand and apply business improvement strategies. These strategies, which seek to minimise waste and increase productivity within organisations, can be applied to various industries, from manufacturing to office-based positions. This level 2 administration qualification is intended for learners who contribute to the identification and implementation of business improvements, such as:

- 1: Workers engaged in business improvement as part of a team who wish to have their business improvement competencies evaluated for certification purposes
- 2: New hires that have completed business improvement training and are now gaining team exposure and wishing to show their competencies for appraisal purposes.

Eligibility Criteria

Learners must be 16+

Duration and Delivery

This Level 2 NVQ Diploma in Business Improvement Techniques (RQF) is designed to be completed online at the pace that suits you the best. This fast track Level 2 NVQ Diploma in Business Improvement Techniques course can take as little as 2 months of full-time study or 6 months of part-time study to become a certified business specialist. The qualification is delivered through our Virtual Learning Environment (VLE), which refines your business administration skills. Our 24x7 online tutor support is there to facilitate you to achieve your success rate accordingly.

Assessment and Verification

All units within this Level 2 NVQ Diploma in Business Improvement Techniques qualification are internally assessed by our qualified assessors and externally verified by the awarding organisation. The assessment takes the form of written assignments, witness statement and/or direct observation detailed guidance for which will be provided by the tutor. You will receive 24x7 tutor support once you are enrolled on our online portal to assist you in reaching your goals.

Progression

Successful completion of this Level 2 NVQ Diploma in Business Improvement Techniques (RQF) qualification enables learners to progress onto the Level 3 Diploma in Business Administration (RQF), OTHM Level 3 Diploma in Business Studies, and the OTHM Level 3 Foundation Diploma in Accountancy.

Course Includes

- ✔ 65 Credits
- ✔ 290 Guided Learning hours
- ✔ 560 Total Qualification time
- ✔ 7 Units
- ✔ 14 Learning Outcomes
- ✔ 7 Assignments

Unit Structure

- ✔ Contributing to the Development of Visual Management Systems
- ✔ Contributing to the Application of Workplace Organisation Techniques
- ✔ Contributing to the Application of Continuous Improvement Techniques (Kaizen)
- ✔ Complying with Statutory Regulations and Organisational Safety Requirements
- ✔ Contributing to Effective Team Working
- ✔ Contributing to the Application of Problem Solving Techniques
- ✔ Contributing to the Application of Statistical Process Control

