



**Sage 50**



## Sage 50

Gain sharp Sage 50 operating skills for efficient accounting and financial management with Sage 50 from our truly high-yielding Sage 50 bundle.

This complete 9 in1 Sage 50 bundle comprises all the premium Sage 50 courses, which will help you execute all your sage 50 payroll and accountancy operations swiftly.


From Sage 50 to tax management training for HR and business management, this ultimate Sage 50 bundle just covers all! The advanced training from the Sage 50 bundle will help you add more value to your financial data management process in your company. Also, this Sage 50 bundle will provide training on advanced financial modeling using excel that will help you add more value to your financial data management process in your company.

So, enrol in the sage 50 bundles now and take your sage 50 accountancy and payroll management skill to a sheerly utmost level! Experience relentless development of in-demand Sage 50 skills within you by signing into Sage 50 Bundle today!

### **Learning Outcomes of this Sage 50 Bundle:**

- Be able to manage your company's payroll more effectively
- Highly skilled in Sage50 operations
- Know how to model financial statements in an Excel sheet
- Become a certified accounting and finance management professional
- Get expertise to prevent any mismanagement of financial data
- Develop expertise in tax accounting with Sage 50
- Learn how to manage online projects efficiently with Sage 50.
- Accounting and finance with Sage 50 and much more!

### **Sage 50 Bundle Specialities**

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- 47 hours of instant video lectures and downloadable resources.
  - Affordable premium-quality E-learning content, you can learn at your own pace.
  - You will receive 9 completion certificates upon completing the Sage 50 Bundle.
  - Internationally accepted certificate Sage 50 would boost up your resume.
  - You will learn the researched and proven approach of Sage 50 adopted by renowned experts.

### **Assessment**

After completing all the modules of the Sage 50 Bundle, your learning will be assessed by an automated multiple-choice based exam. You may choose to participate in a Mock Exam before attending the course completion Final Exam with absolutely no extra cost.

### **Certificate**

This Sage 50 bundle comes with PDF Certificates, PDF Transcripts & a Student ID Card, making it the perfect value for money. You can also claim a Hard Copy certificate for only £10.99.

This self-paced Sage 50 Bundle by Skill Up, loaded with up-to-date knowledge and techniques, is truly ideal for all aspiring professionals.

Let your eLearning experience meet the utmost satisfying level by enrolling in our premium Sage 50 Bundle now!



This Sage 50 Bundle Consists of the Following Courses:

- Course 1: Sage 50 Payroll
- Course 2: Sage 50 Training
- Course 3: Tax Accounting
- Course 4: Advanced Financial Modeling Using Excel
- Course 5: Excel Data Tools & Data Management
- Course 6: HR and Payroll Manager Training
- Course 7: Accounting and Finance Certification Course
- Course 8: Managing Budgets
- Course 9: Commercial Management Training

## Curriculum Breakdown of the Premium Courses:

### ➤ Sage 50 Payroll\*\*

Module 1: Payroll Basics

Module 2: Company Settings

Module 3: Legislation Settings

Module 4: Pension Scheme Basics

Module 5: Pay Elements

Module 6: The Processing Date

Module 7: Adding Existing Employees

Module 8: Adding New Employees

Module 9: Payroll Processing Basics

Module 10: Entering Payments

Module 11: Pre-Update Reports

Module 12: Updating Records

Module 13: e-Submissions Basics

Module 14: Process Payroll (November)

Module 15: Employee Records and Reports

Module 16: Editing Employee Records

Module 17: Process Payroll (December)

Module 18: Resetting Payments

Module 19: Quick SSP

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Module 20: An Employee Leaves

Module 21: Final Payroll Run

Module 22: Reports and Historical Data

Module 23: Year-End Procedures

## ➤ Sage 50 Training

- Sage 50 Bookkeeper – Coursebook
- Introduction and TASK 1
- TASK 2 Setting up the System
- TASK 3 a Setting up Customers and Suppliers
- TASK 3 b Creating Projects
- TASK 3 c Supplier Invoice and Credit Note
- TASK 3 d Customer Invoice and Credit Note
- TASK 4 Fixed Assets
- TASK 5 a and b Bank Payment and Transfer
- TASK 5 c and d Supplier and Customer Payments and DD STO
- TASK 6 Petty Cash
- TASK 7 a Bank Reconciliation Current Account
- TASK 7 b Bank Reconciliation Petty Cash
- TASK 7 c Reconciliation of Credit Card Account
- TASK 8 Aged Reports
- TASK 9 a Payroll
- TASK 9 b Payroll Journal
- TASK 10 Value Added Tax – Vat Return
- Task 11 Entering opening balances on Sage 50
- TASK 12 a Year-end journals – Depre journal
- TASK 12 b Prepayment and Deferred Income Journals
- TASK 13 a Budget
- TASK 13 b Intro to Cash flow and Sage Report Design
- TASK 13 c Preparation of Accountants Report & correcting Errors

## ➤ Tax Accounting

- Module 01: Tax System and Administration in the UK
- Module 02: Tax on Individuals
- Module 03: National Insurance
- Module 04: How to Submit a Self-Assessment Tax Return
- Module 05: Fundamental of Income Tax
- Module 06: Advanced Income Tax
- Module 07: Payee, Payroll and Wages
- Module 08: Value Added Tax
- Module 09: Corporation Tax
- Module 10: Capital Gain Tax
- Module 11: Inheritance Tax
- Module 12: Import and Export
- Module 13: Double Entry Accounting
- Module 14: Management Accounting and Financial Analysis
- Module 15: Career as a Tax Accountant in the UK

## ➤ Advanced Financial Modeling Using Excel

- Welcome to the Course! Get the Overview of What You'll Learn
- Planning your Financial Model
- Building a Model Template
- Projecting the Income Statement
- Projecting the Balance Sheet
- Projecting Cash Flows
- Advanced Financial Modeling
- BONUS LESSON: Top 5 Excel Features for Financial Modellers

## ➤ Excel Data Tools & Data Management

- Introduction
- Project Files
- Data Validation Rules to Prevent Bad Data Entry
- Drop Down Lists for Easy Data Entry
- Custom Validation Messages and Alerts
- Splitting Data into Different Columns by Delimiter
- Splitting Data of a Fixed Width
- Easily Remove Duplicate Rows from a List
- The Incredible Flash Fill Tool
- Goal Seek – How to Reach the Result you Want
- Data Tables – Test Multiple Values Impact on a Formula Result

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- The New Rich Data Types in Excel

## ➤ **HR and Payroll Manager Training**

- Module 01: Human Resource Management
- Module 02: HR Planning, Recruitment and Selection
- Module 03: Induction, Training and Development
- Module 04: HR Department's Responsibilities
- Module 05: The UK Recruitment Legislations Guide
- Module 06: Organizational Culture
- Module 07: Motivation, Counseling, Resignations and Retirement
- Module 08: Performance Appraisal & Remuneration Policy
- Module 09: Records and Statistics
- Module 10: Industrial Relations
- Module 11: The UK Recruitment Industry Statistics
- Module 12: Introduction to Payroll Management
- Module 13: The UK Payroll System
- Module 14: Brightpay
- Module 15: Paye, Tax, NI
- Conclusion and Next Steps

## ➤ **Accounting and Finance Certification Course**

### **Module : 01**

- Accounting for Beginners Promo
- Introduction
- First Transactions
- T Accounts introduction
- T-Accounts conclusion
- Trial Balance
- Income Statement

### **Module : 02**

- Balance Sheet
- Balance Sheet Variations
- Accounts in practise
- Balance Sheets what are they
- Balance Sheet Level 2
- Income Statement Introduction
- Are they Expenses, or Assets
- Accounting Jargon

## Module : 03

- Accruals Accounting is Fundamental
- Trial Balance 3 days ago More
- Fixed Assets and how it is shown in the Income Statement
- Stock movements and how this affects the financials
- Accounts Receivable
- How to calculate the Return on Capital Employed
- Transfer Pricing – International Rules

Handout – Accounting and Finance Certification Course

### ➤ Managing Budgets

- Module One: The Fundamentals of Finance
- Module Two: The Basics of Budgeting & Parts of a Budget
- Module Three: The Budgeting Process
- Module Four: Budgeting Tips and Tricks & Crunching the Numbers
- Module Five: Budget & Investment Opportunities
- Module Six: Directing the Peerless Data Corporation

### ➤ Commercial Management Training

- Module 01: Introduction to Commercial Management
- Module 02: Commercial Relationship Part-1
- Module 03: Commercial Relationship Part-2
- Module 04: Partnership and Agreements
- Module 05: Budget Management
- Module 06: Cash Flow Management Part- 1
- Module 07: Cash Flow Management Part- 2
- Module 08: Negotiation
- Module 09: Commercial Risk Management
- Module 10: Commercial Project Management
- Module 11: Customer Relationship Management (CRM) Part-1
- Module 12: Customer Relationship Management (CRM) Part-2
- Module 13: Managing Customer Lifecycle
- Module 14: Roles of Shareholders in Commercial Management
- Module 15: Loans and Debts Management
- Module 16: Commercial Legislations



