



Construction Management & Building Surveying

Building Surveying and Construction Management Diploma

Construction Cost Estimation

- Introduction to Construction Management
- Cost Estimation
- Role of Cost Estimator and New Aspects of Cost Estimation
- Elements and Factors influencing Cost Estimation
- Elements and Factors influencing Cost Estimation
- Cost Management
- Management of Material for construction

Building Surveyor Training

- Building Survey: An Introduction
- Building Law Principles
- Building Procurement and Contract Administration
- Building Information Modelling
- Building Technology
- The Procedure of Building Survey and Surveys of Historic Buildings
- Beginning of the Survey: Foundation and In-Depth Survey in Walls
- Ground Level Investigation: Floors and Investigation Above the Ground: Roofs and Chimneys
- Inspection of Joinery and Woodwork
- Finishes and Surfaces of the Building
- Services Inspection
- Building Pathology
- Building Adaptation
- Understanding Work Breakdown Structure
- Report Writing
- Legal Aspects

Real Estate Investor Level 3

- Module 01 – Property Development
- Module 02 – Different Types of Property
- Module 03 – Land Law Principles- Rights and Interests
- Module 04 – Ownership, Co-ownership and Possession of the Property
- Module 05 – Lease Bailment, License, Mortgage and Insurance Related Law
- Module 06 – Real Estate Investment
- Module 07 – Strategies for a Real Estate Investor
- Module 08 – Marketing Your Property
- Module 09 – Introduction to Property Management
- Module 10 – The Property Management Process
- Module 11 – The Role and Responsibilities of a Property Manager
- Module 12 – Listing Properties and Marketing

Property Law and Legislation

- Module 01: Introduction to Property Law
- Module 02: Land Law Principles- Rights and Interests
- Module 03: Registered and Unregistered Land
- Module 04: Ownership and Possession of the Property
- Module 05: Co-Ownership in Property
- Module 06: Leases and Bailment
- Module 07: Property Law: License
- Module 08: The Mortgage Law
- Module 09: Insurance for Property Maintenance
- Module 10: Proprietary Estoppel (Property Rights)
- Module 11: Security Interests in Property

Construction Cost Estimation Diploma

- Module 1- Introduction to Construction Management
- Module 2- Cost Estimation
- Module 3- Role of Cost Estimator and New Aspects of Cost Estimation
- Module 4 – Elements and Factors influencing Cost Estimation
- Module 5 -Cost Estimation in Construction Industry
- Module 6 – Cost Management
- Module 7 – Management of Material for construction

Quantity Surveyor Diploma

- Module 01: Quantity Survey An Introduction
- Module 02: Development of the Quantity Surveyor
- Module 03: Quantity Surveying Measurement
- Module 04: Cost Management
- Module 05: Pricing and Operational Estimation
- Module 06: Contract Management and Tendering
- Module 07: Procurement and Bill Preparation
- Module 08: Predicting Potential Risk and Management
- Module 09: Regulation and Control
- Module 10: Report Writing

Workplace Health and Safety Diploma

- Module 01 : Health and Safety at Work and the Laws
- Module 02 : Managing for Health and Safety
- Module 03 : Risk Assessment and Common Risks
- Module 04 : Workplace Health, Safety and Welfare
- Module 05 : Accidents and Ill Health at Work
- Module 06 : Electrical, Fire and Gas Safety
- Module 07 : Safety in Different Work Settings
- Module 08 : Work Equipment Hazards and Risk Control
- Module 09 : Other Health and Safety Hazards at Work

Manual Handling Level 2

- Introduction, Legislation and Guidance
- Manual Handling Hazards and Injuries
- Manual Handling Risk Assessments
- Controlling and Reducing the Risks
- Safe Lifting Techniques

Working at Height Awareness Diploma

- Module 01 : Introduction, Regulations and Duties
- Module 02 : Risk Assessment and Prevention
- Module 03 : Work at Height Equipment

Office Skills

- Module 01: Introduction to Reception and Receptionist
- Module 02: Business Telephone Skills
- Module 03: Representing Your Boss and Company
- Module 04: Mail Services and Shipping
- Module 05: Travel Arrangements
- Module 06: Organising Meeting and Conferences
- Module 07: Time Management
- Module 08: Record Keeping and Filing Systems
- Module 09: Business Writing Skills
- Module 10 :Organisational Skills
- Module 11: Communication Skills
- Module 12: Customer Service
- Module 13: Effective Planning and Scheduling
- Module 14: Invoicing/Petty Cash
- Module 15: Business Environment
- Module 16: Advanced MS Excel

RIDDOR Training

- Module 1: Health and Safety at Work and the Laws
- Module 2: Managing for Health and Safety
- Module 3: Risk Assessment and Common Risks
- Module 4: RIDDOR

Surveying Basics

- Module 01: Basics of Surveying
- Module 02: Tools and Techniques of Surveying
- Module 03: Surveying Instrumentation
- Module 04: Area Measurement
- Module 05: Measurement Volumes
- Module 06: Levelling
- Module 07: Contouring
- Module 08: Distance Measurement
- Module 09: Angles and Directions
- Module 10: Error and Uncertainty
- Module 11: Survey Report



Thank You