



# IOSH Managing Safely Course Fact Sheet

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## Course Aim

The aim of this course is to provide your employees with an in-depth knowledge and the practical experience they need to be able to manage key health and safety issues within their workplace.

## Who Should Attend

This course is perfect for managers, supervisors, heads of department and team leaders from any type of business sector who have a responsibility for teams or groups of employees and require an in-depth knowledge of managing health and safety in the workplace.

### Course Length

Three Days

## Entry Requirements

Although it is not essential, we do recommend that you have a basic understanding of health and safety prior to attending this course, ideally the Level 2 Award in Health and Safety in the Workplace.

It is recommended that candidates have a minimum of Level 1 in Literacy/English or equivalent to undertake this qualification. Candidates should be aged 14 or above.

## Approved By

This course is accredited by the Institute of Safety and Health (IOSH).

**OFQUAL Accredited** No

**RQF** No

## The Content

- The main provisions of the Health and Safety at Work etc. Act 1974 and the Management of Health and Safety at Work Regulations 1999.
- Relevant health and safety legislation, codes of practice, guidance notes and information sources such as the Health and Safety Executive (HSE).
- The component parts of a recognised safety management system such as HSG65, BS 8800, and OHSAS 18001.
- Employer and employee roles and responsibilities.
- The importance of managing risk and your individual role.
- How to influence managing safely in the workplace.
- Risk assessments and where they fit into the management system.
- Reducing risk in the workplace.
- Common hazards and how to manage them.
- How to carry out a risk assessment.
- Why incidents and accidents need to be investigated.
- The procedure for investigation, recognising the human factors involved.
- The data and techniques required to produce an incident report.
- Measuring health and safety performance.
- How to prepare and use active monitoring checklists.
- Implementing schedules for active monitoring, recording results and analysing records.
- The purposes and techniques for a health and safety audit.

## Delivery Methods

- In-House
- Public Courses

## The Benefits

By attending this course, your employees will have a thorough understanding of health and safety and will know how to implement and promote a good health and safety culture within your business.

On returning to the workplace, they will have the confidence to manage their health and safety responsibilities effectively and ensure that all policies and procedures are carried out correctly, including first aid provision, fire safety precautions and emergency procedures.

They will be able to help staff to understand and develop their own health and safety roles and responsibilities and ensure improvement strategies are implemented. In addition, they will be able to undertake effective risk assessments and ensure that the relevant control measures are in place, adhered to and monitored.

You will be able to demonstrate compliance with legislation and prove due diligence through training records and certificates. In addition, you, your business, your employees and your customers will be protected.

## What Is Included

- Training in a friendly and relaxed learning environment
- Envesca's proven track record of fantastic results
- Knowledge and guidance from experienced time-served trainers
- IOSH Managing Safely Course book
- Free lunch and refreshments throughout during public courses
- All examination fees plus certification costs
- The protection of Envesca's genuine "no risk" guarantee
- Excellent after care from a supportive team

## Rave Reviews

"I have heard some very positive comments about the IOSH Managing Safely course that you ran and it seems to have had an impact on the way that the delegates are thinking about health and safety. We have just had our monthly health and safety meeting and those who attended the course were obviously thinking in a different way!"

**Jan Hughes | Health & Safety & HR Manager  
Poeton Industries Limited**

"I found the session on how to risk assess really useful for my work and I have learnt a lot about different hazards and the Health and Safety Management System. The course was challenging and educating and made a potentially boring subject enjoyable and easy to understand."

**Tanya Gray | HM Prison Service**

## Assessment Method

Candidates will be assessed by a 30 question, mainly multiple choice, examination. The examination will take an hour to complete.

In order to achieve the IOSH Managing Safely qualification, candidates are also required to complete a risk assessment based project after the course. This project will be moderated by IOSH. The pass mark for each section is 60%.

## Refresher Recommendation

It is recommended that all candidates who achieve IOSH Managing Safely refresh their qualification every three years.

## Suggested Progression

Upon successful completion of this qualification, candidates may wish to continue their development by completing the Level 4 Award in Health and Safety in the Workplace.

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"To make every Envesca Experience Outstanding"

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