



SAP SuccessFactors Employee Central (basic to advanced)

Introduction to Mastery

1. Cloud Solution and Saas Model
2. Cloud and SF Architecture
3. History of SuccessFactors
4. Instance, Provisioning explanation
5. Technical Architecture
6. Integration Technology/Tools
7. SuccessFactors – Sales demo and Professional System Set up
8. Bizxpert Methodology – Implementation Methodology
9. Basic company settings in Provisioning

10. Creating administrators in Provisioning
11. Creating administrators in Instance
12. Instance basic settings – Passwords, Home Page, Welcome Menu, Company info, Employee files
13. Administrator tools
14. Instance- User Group Creation
15. Instance Setting up Company Logo
16. Commonly used terms
17. Admin Privileges
18. Instance Re-setting user Account or Password
19. Proxy Management
20. Setting up company Logos
21. Manage Data User Records
22. Employee Data File
23. Provisioning Setting-Basic Company Setting
24. Permissions
25. Provisioning System-Super Admin Creation
26. Role-Based Permissioning (RBP)
27. Picklist Management
28. Provisioning system-Default Permission and Role-based Training
29. Text Customization in Instance
30. XML and Data models
31. Instance- Password Policies
32. People Search
33. Rating Scales
34. SuccessFactors Data Model Configuration
35. Route Maps (Workflow)
36. Instance-Theme Manager Configuration

- 37. Launching forms
- 38. Employee Profile

Employee Central mastery – CORE HCM module

1. Introduction to Employee Central
2. Introduction and basic provisioning set up exercises
3. Foundation Object
4. Data models
 - Employee Central Structure
5. MDF Object
6. Data model Management
7. Data model Associations
8. Provisioning Setting
9. Enable employee central and RBP
10. 14 Step Implementation Sequence
11. Update employee details
12. ESS/MSS functionality
13. Understanding security
14. Managing security with RBP
15. Data Model Management
16. EC as a system of record
17. Setting Up Corporate data Model
18. EC Customizing and Populating Basic Foundation data
19. Customizing Country specific files in Foundation tables
20. Creating and modifying associations
21. Setting up Corporate Data Model
22. Propagations

23. Setting up Country Specific Corporate Data Model
24. Importing users and data
25. Mass Changes
26. Setting up Succession Data Model
27. Customizing employee files
28. Customizing CSF for employee files
29. Position Management
30. Setting up Country Specific corporate Data Model
31. Absence Management
32. Workflow Configuration – Role and User
33. Workflow Configuration- Dynamic Role
34. Employee Central Reporting and Integration
35. MDF Overview
36. MDF Objects creation
37. Event-Based Workflow Configuration
38. Manage Business Configuration Rules setup
39. Manage Workflow Requests/groups
40. Manage Positions
41. Position Management settings
42. Position Org chart
43. Import & Export Data
44. Org Chart
45. Manage Sequence
46. Monitor Job