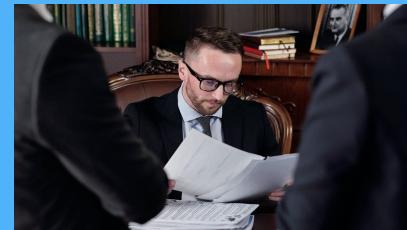
### COMPLETE PARALEGAL TRAINING







One of the demanding careers A Course Loved by learners Loved by professionals Designed and Developed by experts You could work for a solicitors' firm, a paralegal law business, or a set of chambers, as well as in the commercial and public sectors, such as government or industry, or for not-forprofit organisations and charities.



Depending on your field of practice, you may have a variety of roles. If you work in conveyancing, for example, you're unlikely to have much face-to-face contact with clients. If you work in the criminal justice system, you'll have to go to court, police stations, and talk to suspects.





### JOB RESPONSIBILITY

#### WHAT'S IN THIS COURSE?



Careers in law and the legal system are rapidly growing, so it is no surprise that competition is rising too. With all this rivalry between promising candidates, how can you grab your employers attention?

Don't worry, we've got you covered! Our Complete Paralegal Training will provide you with all the essential, professional skills that you need for the best credentials.

Gain practical knowledge such as drafting documents, interviewing clients, and preparing retainers. This Complete Paralegal Training will provide you with the finest hints and tips on creating the perfect roadmap to success.

Professionals in the field have designed the Paralegal -Complete Paralegal Training to give you a raw insight into the world of a paralegal, teaching you the key roles and responsibilities that are expected of them.

Though paralegals do not have the same level of legal training as lawyers, they are expected to have a similar amount of solid understanding of the legal system. Paralegal -Complete Paralegal Training will ensure that you are equipped with all the essential skills and knowledge to flourish in the legal field. Get started with the Paralegal -Complete Paralegal Training to kick start your career.

Cain the best practical and theoretical knowledge from this course, and utilise them in your everyday life.

Enrol now, and begin your journey towards becoming a successful and professional Paralegal!

#### CURRICULUM BREAKDOWN

Module 1: Understanding the Concept of Paralegal

Module 2: Key Legal Terminology

Module 3: Effective Communication Skills for Paralegals

Module 4: The Legal Workplace & Professionals

Module 5: Law & Legal Systems

Module 6: Contract & Business Law

Module 7: Property Law

Module 08: Wills, Probate, Estate Law

Module 09: Criminal Law

Module 10: Common Paralegal Legal Matters

Module 11: Human Rights

Module 12: Conflict and Conflict Resolution

Module 13: Professional Conduct and Ethics of Paralegals

Module 14: Mandatory Knowledge Fields and Survival Tips for Paralegals



Because the legal profession is so competitive, it's critical to establish your want to work in it. Attend 'insight' events or open days hosted by law firms or organisations, and consider court marshalling or attending court proceedings as a member of the public to further your knowledge.

#### **REVIEWS**:

### Harry Kirk

I really enjoyed taking this course that help me learn a plethora of new things as well as recapitulate my existing skills. It was one of the great courses that I took.

### Charlotte M. Bryan

The course is really easy to understand and detailed. Great service!!

## Finlay Godfrey

Very informative!! learned a lot about Paralegal roles and responsibilities. Also the learning sessions were highly progressive. Excellently articulated.

## Joseph Spencer

It was a great course, i learned a lot from this course.

# Level Up Your Skills

