



LEARN IT NOW



The Business School (UK) Ltd

Briefing Document

Decide Today to Succeed

STUDYING WITH US

We believe that personal development is important for everyone and by studying an accredited course you will:

- Raise your commercial awareness
- Gain accredited transferable skills vital to a career in the Road Haulage industry
- Broaden your perspective within your area to access emerging practice
- Offer added value through your extended skills and knowledge
- Enhance your CV, for current and future careers

We also understand that it's not always possible to "drop" everything to study. This is one of the reasons we created our own Virtual Learning Environment (VLE). By taking a course online you are able to:

- Study in your own time
- Study at your own pace, to your own schedule
- Study anywhere (you can study online, save the documents to your PC, or print them)
- Receive timely, expert tutor support
- Take advantage of a cost-effective way of gaining professional recognition

We understand that the thought of studying alone can be daunting. However, it need not be. Studying with us means you will never be alone. We are on hand to provide guidance with all aspects of your course. This starts with providing advice, if you need it, on selecting the right course and units for you, continuing with our ongoing expert tutor support all the way through until you finish your course.

Our VLE is simple and intuitive to use, with full instructions on how to use it under the Help section on the VLE. However, if you do need any technical assistance, our friendly and knowledgeable technical support is on hand to help you.

This briefing document provides you with all the information you need to know about getting started studying with us. It also contains contact information for us, should you have any questions or require any assistance.

We look forward to you studying with us,

The Business School (UK)

CILT (UK) LEVEL 3 CERTIFICATE OF PROFESSIONAL COMPETENCE FOR TRANSPORT MANAGERS (ROAD HAULAGE)

The objective of the qualification is for individuals to obtain the competency requirements for a Transport Manager as laid out in Regulation (EC) No. 1071/20091. Holding a Certificate of Professional Competence is one of the elements an applicant must satisfy for the Transport Commissioner to grant an Operator's Licence.

Key points	Work at your own pace, in your own time Exams held 6 times per year Cost-effective Dedicated service Commercial continuing professional development	Full tutor support available Regular testing on progress plus mock examinations
Cost	£925 including VAT – no additional costs Promissory letter download gives all details No additional charges Instant access to course on payment Payment by PayPal, credit or debit card Includes registration with the awarding organisation	
Duration	Learner dependant – 3-6 months	In line with examination timetable.
Entry requirements	Previous Level 2 qualification or relevant experience	Advice and guidance available
Delivery	Via Virtual Learning Environment http://vle.thebusinessschool.uk.com/course/view.php?id=351 CILT Learning Materials and Workbook (hard copy sent by post) Final examinations set by CILT Revision sessions available at an extra cost	Plus tutor support Regular progress testing and feedback Mock examinations Facebook closed group Reading list
Modules	Civil Law Commercial Law Social Law Fiscal Law Business and Financial Management of the Undertaking Access to the Market Technical Standards and Technical Aspects of Operation Road Safety	All units are mandatory
Equivalency	A level/Highers	

CILT (UK) Level 3 Certificate of Professional Competence for Transport Managers (Road Haulage) (Public)

Assessment	2 x 2.5 hour examinations (open book)	60% on each examination It is expected that an examination venue and invigilator is organised by you. We will support you in ensuring that venues and invigilators meet examination regulations and requirements. If we need to organise a venue and/or invigilator, there will be additional cost of £250.
Enrolment	Create your own account and enrol directly via the Virtual Learning Environment at http://vle.thebusinessschool.uk.com/login/index.php Pay in full by PayPal (credit or debit card) online or by bank transfer.	
Progression	CILT Level 3 Certificate in Logistics and Transport CILT Level 5 Professional Diploma in Logistics and Transport	
Completion	60% pass mark in both papers	
Support	Technical support	natasha@thebusinessschool.uk.com
	Payment support	ianh@thebusinessschool.uk.com
	Career and progression support	chris@thebusinessschool.uk.com
	VLE Help documents are found under the Help tab on the VLE navigation menu. This includes a complete site guide.	
	Policy documents are found under the Information tab on the VLE navigation menu.	



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