



PUBLIC COURSE		TWO DAY LINE MANAGEMENT	
Date	As per booking	Location	Aspire ZoomRoom
Start time	9:30 am	Finish time	5.00 pm

Learning Outcomes

As a result of attending this programme you will be able to:

- Understand the line management role and responsibilities
- Recognise the qualities and strengths you have as a line manager
- Delegate and set expectations for your staff
- Develop your own personal coaching style
- Motivate and inspire others to deliver
- Manage your team through periods of change
- Understand the dynamics of decision making
- Prioritise and manage time effectively for you and the team
- Understand how to give effective feedback and manage performance
- Recognise different styles within your team and how to manage them
- Deal with difficult people and situations

Pre-Programme Work

1. Complete the Aspire Line Manager Profile and ask 4 or 5 people who work with or around you to complete it too, preferable from above, below and beside you in the chain of command. Bring it along with you to the course on the day. This is for your information and preparation for the course, so there's no need to send it to us beforehand.
2. Come prepared to discuss situations or personality types that you find difficult to deal with – if you have specific examples that's even better.
3. Think of at least one situation that you, or someone else, managed badly and one managed well.

If you have any questions do contact us at:

info@aspire-leadership.co.uk

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