SAP SuccessFactors Employee Central
(basic to advanced)

Introduction to Mastery

1. Cloud Solution and Saas Model

2. Cloud and SF Architecture

3. History of SuccessFactors

4. Instance, Provisioning explanation

5. Technical Architecture

6. Integration Technology/Tools

7. SuccessFactors – Sales demo and Professional System Set up

8. Bizxpert Methodology – Implementation Methodology

9. Basic company settings in Provisioning

10. Creating administrators in Provisioning

11. Creating administrators in Instance

12. Instance basic settings – Passwords, Home Page, Welcome Menu, Company info, Employee files

13. Administrator tools

14. Instance- User Group Creation

15. Instance Setting up Company Logo

16. Commonly used terms

17. Admin Privileges

18. Instance Re-setting user Account or Password

19. Proxy Management

20. Setting up company Logos

21. Manage Data User Records

22. Employee Data File

23. Provisioning Setting-Basic Company Setting

24. Permissions

25. Provisioning System-Super Admin Creation

26. Role-Based Per missioning (RBP)

27. Picklist Management

28. Provisioning system-Default Permission and Role-based Training

29. Text Customization in Instance

30. XML and Data models

31. Instance- Password Policies

32. People Search

33. Rating Scales

34. SuccessFactors Data Model Configuration

35. Route Maps (Workflow)

36. Instance-Theme Manager Configuration

37. Launching forms

38. Employee Profile

Employee Central mastery – CORE HCM module

1. Introduction to Employee Central

2. Introduction and basic provisioning set up exercises

3. Foundation Object

4. Data models

   Employee Central Structure

5. MDF Object

6. Data model Management

7. Data model Associations

8. Provisioning Setting

9. Enable employee central and RBP

10. 14 Step Implementation Sequence

11. Update employee details

12. ESS/MSS functionality

13. Understanding security

14. Managing security with RBP

15. Data Model Management

16. EC as a system of record

17. Setting Up Corporate data Model

18. EC Customizing and Populating Basic Foundation data

19. Customizing Country specific files in Foundation tables

20. Creating and modifying associations

21. Setting up Corporate Data Model

22. Propagations

23. Setting up Country Specific Corporate Data Model

24. Importing users and data

25. Mass Changes

26. Setting up Succession Data Model

27. Customizing employee files

28. Customizing CSF for employee files

29. Position Management

30. Setting up Country Specific corporate Data Model

31. Absence Management

32. Workflow Configuration – Role and User

33. Workflow Configuration- Dynamic Role

34. Employee Central Reporting and Integration

35. MDF Overview

36. MDF Objects creation

37. Event-Based Workflow Configuration

38. Manage Business Configuration Rules setup

39. Manage Workflow Requests/groups

40. Manage Positions

41. Position Management settings

42. Position Org chart

43. Import & Export Data

44. Org Chart

45. Manage Sequence

46. Monitor Job