Course information for
Microsoft Access Advanced
A premier Microsoft Access training course from ZandaX

Microsoft Access Advanced

What you'll learn

✓ Advanced Data Management
   ★ Understand how table relationships are created and recognise SQL code
✓ Advanced Form Tasks
   ★ Create navigation and other specialist forms to achieve the complete user experience
✓ Automating Reports
   ★ Use forms to launch reports without having to constantly change criteria in a query
✓ SQL and Microsoft Access
   ★ Understand and Create useful SQL statements to manage your database with effectively
✓ Macros and Visual Basic for Applications (VBA)
   ★ Create Macros and Procedures for bespoke functionality using the Developer tab
✓ Finishing the Application
   ★ Use advanced Access features to secure a database and control how users access database objects

What does our Access Advanced course cover?

Become an Access Expert

Once you've mastered the process of managing and displaying your data, you'll want to move to a higher level.

In the Advanced course, you'll gain a solid understanding of advanced tools and concepts in Access that will increase your knowledge and productivity.

Please note that some of the lessons are quite technical and you should fully understand what's covered in the Introduction and Intermediate courses.

This Microsoft Access skills training course, like all our courses, has been developed over many years of classroom and online delivery.   Content has been thoroughly researched and is constantly updated so it's always leading edge.   It's delivered by professional presenters and is full of practical knowledge and solutions.

Still wondering whether to do the course?
Just think about this: how much would you benefit if you had better Microsoft access skills?

Course content for Microsoft Access Advanced

1 - Advanced Data Management
» Referential Integrity
» Table Relationships
» An Introduction to SQL
» Modal Dialog Boxes

2 - Advanced Form Tasks
» Using Subforms
» Creating a Navigation Form
» Advanced Form Controls
» Exporting a Form
» Other Form Tasks

3 - Automating Reports
» Creating the Report Form
» Building Query Criteria

4 - SQL and Microsoft Access
» Understanding SQL
» Using the SELECT Statement
» Using Subqueries
» Using SQL Joins

5 - Macros and Visual Basic for Applications (VBA)
» Access and VBA
» Building Advanced Procedures
» Using VBA in a Database

6 - Finishing the Application
» Setting Start Up Options
» Sharing/Splitting the Database
» Creating an ACCDE
» Encrypting the Database with a Password

This is a CPD Certified Course

This means that not only has it been rigorously assessed in terms of content and quality, but with the **Diploma** or **Professional** course options, you get a personalized official CPD certificate.
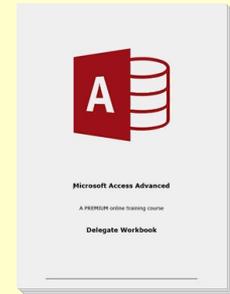
And There's a Great Workbook...

The CPD certificate you get with the Diploma and Professional course options will be your proof of **where you are.**

How about realizing your **full potential?**

Choose the **Development** or **Professional** course options and get your own great, results-focused downloadable workbook.

The workbook features:

- Demonstrations of how to do each lesson
- Space for **your own notes** alongside the lessons
- Skill Sharpeners to practice and hone your skills
- **Downloadable exercise files** for you to practice on

Microsoft Access Advanced

A PREMIUM online training course

Delegate Workbook

More about the ZandaX Microsoft Access Advanced course

Get the Most From Your Databases

The Advanced course takes you to a level that will leave behind other office users of Access.

You'll learn about advanced data management, working with forms and automating reports at the highest level.

We'll introduce you to SQL, and take you to advanced queries, sub queries and joins, before covering macros, procedures and VBA.

If that sounds a little daunting, remember that because of the modular nature of our courses, you can choose what you want to learn, and cover them one at a time.

Watch the modules, revisit them time and again ... and have fun with improving your skills!

Learning options

This course is delivered as informative, easy-to-watch videos which you can pause, re-run and revisit as often as you like. You can view the content in any order, and review whatever you like at any time.

You also have the following options to choose from:

Fast Track option

You don't get extra learning resources, but it's a quick and easy way to go.

This option is for you if you want good coverage of the subject but have limited time or budget.

Development option

This is the most popular option because it also includes a comprehensive workbook, with exercises which allows you to engage fully and deepen your understanding enormously.

This option is for you if you're serious about your development and don't need a CPD certificate.

Diploma option

This includes the Fast Track course, PLUS a CPD certificate.   It's ideal for people who want to learn the subject to an adequate level and achieve a CPD certificate but don't need to maxmize their knowledge.

This option is for you if you need a CPD certificate as part of your professional development, or you'd like one to put with your CV.

Professional option

Here, you get everything: the course, PLUS a comprehensive workbook, with exercises, PLUS a CPD certificate.   So you maximize your learning, and get an internationally recognised certificate.

This option is for you if you're serious about development, and want credible proof of your progress.