

100% Effective

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Online Process Mapping Training

Quality - Support - Innovation

Lean Process Mapping is an essential tool in any Business Improvement initiative. Helping you visualise what is currently happening in a process, process maps enable you to find and address problems and waste, and solve bottlenecks that are causing delays or mistakes, resulting in better-performing, simplified processes.

Following this training course, you will be able to explain your work as a process, visually illustrate processes throughout your organisation and also make improvements, distinguishing you as an invaluable resource in your company.

The interactive course is optimised for tablets, desktops and laptops

and gives you the practical skills you need to start mapping effectively in your organisation.

Course duration will depend on your own learning pace, but you'll have access for two months. It has a British English voiceover and comes with plenty of exercises and games to help consolidate your learning.

On completion of the course and exam, which you can take multiple times, you will earn 5 CPD points and will be given lifetime support from 100% Effective.

100% Effective's online Process Mapping training has a high customer satisfaction rating, with an average score of 5 stars out of 5.



At A Glance



Fully optimised



Two months' access



Unlimited, lifetime support



5 CPD points

Benefits

This short course provides many benefits both to learners and their employers. It will equip you with all the tools and information you need to understand processes and map them clearly in order to illustrate areas for improvement.

Following completion of this course you will:

- Understand the concept of Lean Process Mapping and its role in a process improvement environment
- Understand Lean Process Mapping and how to run basic Process Mapping training yourself
- Be familiar with some of the more commonly used Process Mapping tools and techniques
- Be able to identify the most appropriate level of mapping for a particular problem or situation
- Understand how to work with a team to generate the various types of Process Maps in practice, and how to use them as part of your process improvement activities
- Have practised mapping at different levels, and understand some of the pitfalls

Course Content

The course will cover the following:

- Introduction to Lean Process Mapping: what it is, where it came from and its philosophy
 - What a process is, including a look at different levels and tools required
 - Why do we need to map a process?
 - How to run a successful process mapping session
 - Process mapping software and what to use – how to get the best out of your mapping sessions
 - How to run a process mapping session/brown paper exercise
 - Tips and techniques for success
- Process mapping tools and techniques covered on this course include enough theory, examples and exercises to master them. The process maps covered are:
- SIPOC process maps
 - Value Stream Mapping (VSM)
 - Swimlane process maps
 - $Y=F(x)+e$ process maps
 - Activity diagrams
 - Spaghetti diagrams
 - IDEF Modelling
 - 'To be' process maps and how to develop them

Is it for me?

Lean Process Mapping training is ideal for anyone who has responsibility for problem-solving in an organisation, particularly when related to resource management, customer satisfaction or problem

avoidance.

There are no prerequisites for taking this training course and you do not need any experience of Business Improvement.